

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 7th October 2021 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	Public Open Session 0 Members of the public present.	
490	<p>Attendance & Apologies Cllr Simon Meaden (Chairman of Finance & General Purposes Committee) Cllr James Reed (Chairman of the Parish Council) Cllr David Chick (Chairman of Planning Committee) Cllr Dave Adams Cllr Andy Turner Cllr Stuart McLean</p> <p>Also in Attendance Ciona Nicholson (Clerk)</p> <p>Apologies Cllr Gino Salvia Cllr Maureen New</p>	
491	<p>Declarations of Interest & Grants for Dispensation</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust Cllr Maureen New – Village Hall Trees & a pecuniary interest (Sports Association). Cllr Gino Salvia – Community Speed-watch</p>	
492	<p>Matters arising from the last F&GP Parish Council Meeting held 2nd September 2021.</p> <p>Clerk confirmed that the official opening and photo opportunity for the outdoor gym equipment has been delayed – waiting for confirmation from the local shop.</p> <p>Clerk expects to hear confirmation from the Queens Canopy 'Plant a tree or hedge for the Jubilee' application within the next 4 weeks.</p>	
493	<p>Play Area Matters.</p> <p>Members noted the quality of the repairs to the newly configured Skate-park fence. Members also agreed to monitor whether or not a permanent gate between the two areas should be reinstated between the two areas.</p> <p>The Quarterly Play-ground Inspection report was circulated prior to the meeting - members considered all matters were low risk agreed no action points to be taken. On this occasion Cllr McLean (SMc) accompanied Mr Day (Play-ground Inspector) on the Inspection.</p>	

<p>494</p>	<p>Sports Association Matters</p> <p>Cllr Adams presented the Sign rite's draft design of the proposed Recreation Ground welcome sign. Members agreed to include the PC website address as a contact point and to go with a gold & blue design.</p> <p>Location - The entrance to the Village Hall driveway has a large overgrowth of various species of trees near to the pond, some have early signs of Ash dieback disease. Members agreed to clear and remove much of this overgrowth to allow better view of the new signage. Contact local Contractors to arrange for quotes.</p> <p>Members agreed to arrange a site visit on completion of this work in order to establish the best location to install the proposed sign.</p>	<p>JR/Clerk</p>
<p>495</p>	<p>Sports Facilities Matters & Recreation Ground</p> <p>Quote received from S Wallworth Electrical Services for £480.00 to test and inspection of the electrical installation of the Sports Pavilion & machinery shed received. Members unanimously approved the work to be undertaken.</p> <p>Quote received from 6D Window Cleaning for £46.00 per quarter to clean interior and exterior of the Pavilion. Members unanimously approved to undertake.</p> <p>Local flooring contractor will assess the wear and tear and uplift of the carpet tiles in the Pavilion's main room.</p> <p>The Memorial Clock has been attended to by the Clock smith, the broken hands have been removed whilst awaiting a return visit.</p> <p>Preferred contractor Patrick Rose has declined to quote for the external painting of the Sports Pavilion due to a 12 month waiting list. Clerk to contact alternative Contractors A Gent & M Lambert Cranborne for further quotes.</p> <p>The glass in a window at the front of the Pavilion appears to be loose. (JR) to check situation before Clerk contacts the Window Repair Man.</p> <p>Skate-park fundraising meeting to take place on Thursday 14th October in the Parish Office.</p> <p>Cllr Adams (DA) expressed his disappointment that the area behind the Pavilion has not been managed since he initially cleared the area during the Summer. This area had also previously been landscaped by Local Contractor but has since been 'let go' again. It was also noted that the practise net artificial surface needs to be treated with Qualjex moss remover. (SM) to contact Contractor.</p> <p>Members discussed plans for 'layering' the hedgerow adjacent to the football pitch in Autumn. Local contractors have been contacted to quote for this work combining with the landscaping of the area behind the Pavilion. It was agreed to publicise the plans to the community as there will be a stark contrast initially to the area but it will help with the long-term management.</p>	<p>Clerk/DA</p> <p>Clerk</p> <p>JR/Clerk</p> <p>AT/MN</p> <p>SM</p> <p>SM/JR</p>

496	<p>The Village Hall Hybrid Poplar (TPO)</p> <p>A detailed Tree Health and Risk Assessment of the Hybrid Sycamore Tree was undertaken by Dryad Habitats & Ecology, the results of which were circulated to members prior to the meeting.</p> <p>The purpose of the inspection was to look for potential signs of stress, disease and any other structural or physiological problems.</p> <p>Members were satisfied with the report and resolved to carry out annual inspections going forward. Members also noted the professional's recommendation to reduce the amount of mowing of the root ball in order to minimise damage to the surface root network.</p>	
497	<p>External Auditor Report End of Year 2020/21</p> <p>Members noted the External Auditors Report with no matters to report.</p>	
498	<p>Correspondence</p> <p>Members agreed to Woks Oriental Food outlet being available for the following events - Halloween Party 29/10/ and Music event at the Village Hall on 19/11/ & Father Xmas Steam Engine 15/12.</p> <p>Cllr Turner (AT) updated members on the early success of Sustainable Handley's Recycling campaign. The fortnightly recycling scheme run by volunteers and currently collected in the Church porch is going from strength to strength. According to Salisbury sorters Sixpenny Handley is delivering the most recycling of all their donators. The success of the campaign has created a problem with storage. SH are in need of an alternative suitable collection point with access to proper bins.</p> <p>The Tetra pack carton point was removed from the village previously and members agreed with SH to ask for it to be reinstated. (AT) to liaise with the SH volunteers before contacting DWP.</p> <p>A minor problem with the on-line Register of Interest page should be resolved shortly and members are expected to complete before the October 31st deadline.</p> <p>The Community Land Trust Team are hopeful to submit Planning Application following confusion with ecological studies which have been resolved.</p> <p>Fireworks Extravaganza – Dorset Council have agreed for overflow car parking to take place on the CLT land.</p> <p>A report of overflowing refuse bins received – Clerk to contact DWP.</p> <p>The Creative Hub are appearing on Radio Solent on Friday 15th October – promoting their fundraising activities including plans to develop their Parish Council supported allotment.</p> <p>Dorset Community Restart Grant application – Unsuccessful. A competitive process and Dorset Council confirmed that they were unable to support all applications received.</p> <p>Chairman of the Planning Committee Cllr David Chick summarised the pre planning consultation held with Western Design Architects for members who did not attend the meeting held on 30th September. Members agreed the main focus of feedback should include:</p> <ul style="list-style-type: none"> • Safe access onto Back Lane • Encourage the wider width of the main road through the development to prevent parking problems and servicing issues later on. • Confirmed management of communal areas including retained hedgerow. 	<p>AT</p> <p>Clerk</p> <p>Clerk</p>

	<ul style="list-style-type: none">• Access to Community Infrastructure Levy.• Acknowledgment of the good design and layout which included renewable energy initiatives.	
499	<p>Financial Matters & Expenditure</p> <p>The RFO circulated to members prior to the meeting a report on finances to 7th October 2021. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny; Copy of Bank Statements for signing.</p> <p>Members approved unanimously the RFO Receipts & Payments Report.</p> <p>Members reviewed half year spend against budget raising a couple of queries for the Clerk to address.</p> <p>Preparations for Budget 2022/23 deferred until next month.</p>	Clerk

Meeting Closed 21.05pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;..... 28th October 2021

Sixpenny Handley & Pentridge Parish Council

Receipts & Payments – 7th October 2021.

Date	Description		Receipts	payment
07/10/2021	EDDC Rent	SO		403.33
07/10/2021	C Nicholson (September Salary Payment)	2978		902.21
07/10/2021	Came & Company (Annual Cover Insurance)	2979		2,483.02
07/10/2021	PKF Littlejohn LLP (Annual Governance & Accountability)	2980		360.00
07/10/2021	A H Gibb (To repair both PC noticeboards)	2981		225.00
07/10/2021	Cllr Dave Adams (Reimbursement fuel for footpaths)	2982		24.26
07/10/2021	Cllr Maureen New (Reimbursement Pavilion Cleaning)	2983		57.79
07/10/2021	Dorset Council (Common Road Allotments)	2984		735.00
07/10/2021	TPO Tree Inspection Report	2985		100.00
07/10/2021	Kinsley Neville (Replacement fencing play area)	2986		415.00
07/10/2021	Elite Playground Inspections - Quarterly Inspection	2987		52.80
15/09/2021	Alloment Association (rent 20/21 21/22)	credit	1,890.04	
07/10/2021	Dave Adams (Overpayment - Refund)	credit	100.80	
07/10/2021	Parish Office Hire (Seated Exercise)	credit	30.00	
31/08/2021	Business Reserve interest	credit	0.66	
	October Total		2,021.50	5,758.41

1stSignature.....2ndSignature.....

Scrutineer.....Date.....

